



## 2022 MAVLI Annual General Meeting Minutes

Zoom Webinar

Saturday, March 5, 2022

9:00 am

A quorum of members was established.

### 1. Welcome, Housekeeping, House Rules and CASLI President's Message

- 1.1. Meaghan Gessner welcomes and thanks all who are in attendance.
- 1.2. Meaghan Gessner is joining the meeting from Kleefeld, Manitoba. She acknowledges she is on Treaty One territory: the traditional land of the Anishinaabe people and the homeland of the Metis nation.
- 1.3. The MAVLI AGM will be following the Robert's Rules of Order and Monica Furer will be acting as Parliamentarian.
- 1.4. Meaghan Gessner explains the logistics of this virtual meeting and thanks everyone for their patience while we navigate the technology.
- 1.5. The CASLI Interim President, Theresa Barker-Simms, sent a video greeting on behalf of CASLI

Thank you for inviting me to join your AGM today. I'm Theresa Barker-Simms and I am the current CASLI Interim President. I'm excited to further my involvement in CASLI and build connections with members. I look forward to the future of CASLI and all it has to offer. I also want to take this opportunity to thank all of you for your commitment to this profession and to the goal of maintaining a high standard of practice. Thank you for allowing me this time to introduce myself and I wish you well for your AGM.

### 2. Call to Order: 9:20 am

### 3. Approval of the Agenda

- 3.1. There is one addition to the agenda: under Old Business, 7.1 – Suzanne St. Yves Award.

Motion to accept the agenda with addition.

**Moved:** Monica Furer

**Seconded:** Chad Kroeker

**No Discussion**

**Carried**

### 4. Business arising from the Minutes

- 4.1. None

### 5. Approval of the Annual General Meeting Minutes from March 13, 2021

Motion to accept the minutes as disseminated.

**Moved:** Monica Furer                      **Seconded:** Cindy Boscow  
**No Discussion**  
**Carried**

**6. Executive, Committee, Representative, and Ad Hoc Committee Reports**

- 6.1. President.....Position Vacant
- 6.2. Vice President.....Meaghan Gessner
- 6.3. Treasurer.....Monica Furer
- 6.4. Secretary.....Sarah Szalai

Motion to accept the Executive reports as disseminated.

**Moved:** Brenda Rutherford      **Seconded:** Sheryl LaVallee  
**No Discussion**  
**Carried**

- 6.5. Fundraising.....Emily Duncan
- 6.6. MAVLI Education Committee.....Meaghan Gessner, Heather Hutchison-Campbell,  
Joyce Sztandera
- 6.7. Member-at-Large.....Tessa Rogowski
- 6.8. Membership.....Emma Drury
- 6.9. Professional Development.....Sheryl LaVallee, Dawn-Marie Wilson
- 6.10. Public Relations.....Shelby Graham, Jordan Wynchuk
- 6.11. Digital Media Coordinator.....Landon Cormack
- 6.12. AEIP Student Representatives.....Summer Nicholson, Meg Toews
- 6.13. Diversity, Equity, Inclusion and Belonging (DEIB) Committee.....Dawn-Marie Wilson

Motion to accept the committee reports as disseminated.

**Moved:** Janine Guinn                      **Seconded:** Shaina Dumont  
**No Discussion**  
**Carried**

**7. Old Business**

- 7.1. Suzanne St. Yves Award
  - 7.1.1. The Terms of Reference for the Suzanne St. Yves Award of Excellence was accepted at the 2021 AGM. The committee members for this year are Hubert Demers, Joyce Sztandera and Rita Bomak. The committee will be emailing the MAVLI membership explaining the nomination process soon.
  - 7.1.2. MAVLI is thrilled to be presenting the inaugural award this year and hope to present it at the AEIP Appreciation BBQ in May.

**8. New Business**

- 8.1. Diversity, Equity, Inclusion and Belonging Committee Expenditure
  - 8.1.1. I move that Equitable Solutions Consulting be retained to provide services relating to equity and inclusion to a maximum expenditure of \$3,000.00

**Rationale:**

Equitable Solutions Consulting was retained for an initial assessment of MAVLI's By-Laws and Policies and Procedures as well as the AVLIC Code of Ethics and CASLI By-Laws. After much discussion several recommendations were made to help MAVLI move in a direction of Diversity, Equity, Inclusion and Belonging. The first recommended step that the Board would like to move forward with is the exploration and implementation of a DEIB committee. This would require support from an expert, and training regarding how a committee can be most effective and work in partnership with the board. Equitable Solutions can support us in this process to ensure it is successful.

**Moved:** Dawn-Marie Wilson      **Seconded:** Sarah Szalai

**Discussion:**

8.1.2. Monica Furer explains that MAVLI has two options to cover the \$3,000 cost – either through fundraising or by withdrawing money currently invested in GICs, originally the profit from when MAVLI hosted the 2014 AVLIC conference.

8.1.2.1. Cindy Boscow comments that the funds for the DEIB consultant should come from the 2014 AVLIC conference profit instead of through fundraising. This endeavor is a good use for those funds.

8.1.2.2. Monica Furer adds that fundraising in general is a lot of work and fundraising \$3,000 would take a lot of effort. MAVLI has struggled to fundraise in the past, and we have the funds in the GICs that are available to use. This is a good reason to use those funds and it will benefit all MAVLI members.

**Carried**

8.2. Waiving Public Accountant

8.2.1.I move that MAVLI waives the requirement for a public accountant to review MAVLI's 2022 financials.

**Rationale:**

According to the Government of Canada, members of not-for-profit Corporations with annual revenues <\$50,000 "may waive appointment by annual unanimous resolution". Waiving appointment of a Public Accountant allows MAVLI to hire a skilled accountant who does not have the certification of PA, such as Dianne Mondor or Doug Momotiuk.

**Moved:** Monica Furer      **Seconded:** Sarah Szalai

**No Discussion**

**Carried**

8.3. Appointing Accountant for 2022 Financial Review

8.3.1.I move to appoint Dianne Mondor to do MAVLI's 2022 financial review.

**Moved:** Monica Furer      **Seconded:** Sarah Szalai

**No Discussion**

**Carried**

## 8.4. Proposed 2022 Budget

8.4.1.1 move to approve the proposed 2022 MAVLI Budget as outlined below.

**Moved:** Monica Furer**Seconded:** Sarah Szalai**MAVLI 2022 BUDGET**

	<b>Estimated</b>	<b>Actual</b>
<b>Total Income</b>	\$3,750.00	
<b>Total Expenses</b>	\$3,750.00	

**Income:**

Membership	\$3,000.00	
Fundraising	\$0.00	
MAVLI K-12 PD Day	\$750.00	

**Expenses:**

Annual Board Insurance Fee	\$900.00	
Accounting Fee	\$300.00	
Annual Corporate Return	\$40.00	
Domain Maintenance (GoDaddy)	\$75.00	
Website Hosting (DreamHost)	\$165.00	
Website Renewal (Weebly)	\$100.00	
Zoom Subscription	\$250.00	
Post Office Box Annual Fee	\$210.00	
MAVLI Board Wind-Up (max \$20/person)	\$300.00	
MAVLI AGM	\$300.00	
CASLI 2022 Conference and AGM	\$350.00	
Affiliate Memberships	\$160.00	
Community Support	\$300.00	
Top up RRC Student Achievement Award	\$200.00	
Misc. admin costs (stamps/bank fees)	\$100.00	

**Total****\$0****Discussion:**

8.4.2. Monica Furer comments that Fundraising has a \$0 amount listed because MAVLI will not be fundraising in 2022. MAVLI had a profit of \$2,000 in 2021, so additional funds are not needed for 2022 board operations if the GIC money is used for the DEIB consultant fees.

8.4.3. Cindy Boscow comments that the proposed budget should now reflect the \$3,000 to be taken from GICs for the DEIB consultant fees. The original motion to accept the 2022 Budget needs to be rescinded.

8.4.3.1. I move to rescind motion 8.4.1 – “I move to approve the proposed 2022 MAVLI Budget as outlined below”.

**Moved:** Monica Furer

**Seconded:** Sarah Szalai

**No Discussion**

**Carried**

8.4.4. I move to approve the proposed 2022 MAVLI Budget with the additional \$3,000 expenditure for hiring the DEIB consultant with those funds be taken from the GIC investment.

**Moved:** Monica Furer

**Seconded:** Chad Kroeker

**Discussion:**

8.4.5. Shaina Dumont asks if the CASLI conference is only budgeted \$350 because of the WestJet Credit.

8.4.5.1. The CASLI conference will be virtual, so there is no budget needed for flights, accommodations, or food. Registration fees have not been announced yet, but MAVLI is estimating a cost of \$350. When in-person conferences resume that item will require a higher budget.

**Carried**

## 9. Nominations

9.1. Nominations for President:

9.1.1. Meaghan Gessner has accepted a nomination by Monica Furer.

9.1.2. No other nominations received.

9.1.2.1. Meaghan Gessner is declared President by acclamation.

9.2. Nominations for Vice President:

9.2.1. Janine Guinn is nominated from the floor by Monica Furer.

9.2.1.1. Janine declines the nomination.

9.2.2. Shaina Dumont is nominated from the floor by Sheryl LaVallee.

9.2.2.1. Shaina declines the nomination.

9.2.3. Xenia Gallardo is nominated from the floor by Brenda Rutherford.

9.2.3.1. Xenia declines the nomination.

9.2.4. Erica Trethart is nominated from the floor by Cindy Boscow.

9.2.4.1. Erica accepts the nomination.

9.2.5. No other nominations received.

9.2.5.1. Erica Trethart is declared Vice President by acclamation.

9.3. Nominations for Secretary:

9.3.1. Sarah Szalai has accepted a nomination by Monica Furer.

9.3.2. No other nominations received.

9.3.2.1. Sarah Szalai is declared Secretary by acclamation.

9.4. Nominations for Member-at-large:

9.4.1. Jenn Horvath is nominated from the floor by Janine Guinn.

9.4.1.1. Jenn accepts the nomination.

9.4.2. No other nominations received.

9.4.2.1. Jenn Horvath is declared Member-at-Large by acclamation.

9.5. Nominations for Membership:

9.5.1. Emma Drury has accepted a nomination by Meaghan Gessner.

9.5.2. No other nominations received.

9.5.2.1. Emma Drury is declared Membership by acclamation.

9.6. Nominations for Professional Development:

9.6.1. Sheryl LaVallee and Dawn-Marie Wilson have accepted a nomination by Meaghan Gessner.

9.6.2. No other nominations received.

9.6.2.1. Sheryl LaVallee and Dawn-Marie Wilson are declared Professional Development by acclamation.

9.7. Nominations for Public Relations:

9.7.1. Mariette Koop and Miranda Murphy have accepted a nomination by Meaghan Gessner.

9.7.2. No other nominations received.

9.7.2.1. Mariette Koop and Miranda Murphy are declared Public Relations by acclamation.

Nominations were closed.

## **10. Appreciation and Acknowledgements**

### **10.1. The MAVLI Student Achievement Award**

The MAVLI Student Achievement Award acknowledges an AEIP student. Selection is based on academic standing and involvement in MAVLI, the interpreting community, Deaf community, and the community at large.

10.1.1. Unfortunately, no students applied for this award this year, so it will not be presented.

MAVLI wants to support interpreting students with this award, so we encourage eligible students to apply in the future.

### **10.2. Vice President Award**

The Vice President Award acknowledges a member whose actions have benefitted MAVLI. The Vice President, Meaghan Gessner will present the honour.

10.2.1. Meaghan Gessner comments that typically the Vice President Award and the President Award are decided with discussion between the Vice President and the President. Since Meaghan was the Acting President and the Vice President this past year, she instead discussed recipients with the MAVLI executive, Monica Furer (Treasurer) and Sarah Szalai (Secretary).

10.2.2. Meaghan Gessner is thrilled to present the Vice President Award to Hubert Demers. In the past two years, Hubert has been on the committee to create the Suzanne St. Yves Award

of Excellence and is now also serving on the selection committee. Unfortunately, Hubert was not able to attend the AGM today, but we will contact him individually to present him with the award. Congratulations, Hubert!

### 10.3. President Award

The President Award acknowledges a board member and their contributions. The Acting President, Meaghan Gessner, will present the honour.

10.3.1. Meaghan Gessner shares that over the past year with the continued need for virtual meetings and events, one board member has always been willing to assist with the technology logistics. They are eager to help with anything that need to be done. Their involvement is vital to MAVLI's success. This year's recipient is Landon Cormack. Congratulations, Landon, and thank you so much for everything you do!

### 10.4. Door Prize

10.4.1. Manitoba Deaf Association gave MAVLI a \$25 gift card to be used at either Pizza Hut, Taco Bell, or KFC. The gift card will be given as a door prize to one person in attendance today.

10.4.2. Landon Cormack entered all of the attendees' names into a generator and the winner is Katie Butz. Congratulations, Katie!

## 11. Confirmation of Acts

I, as Acting President, move that all acts, contracts, bylaws, proceedings, appointments, elections and payments enacted, made done or taken by the Directors and Officers of the Manitoba Association of Visual Language Interpreters for the last 1-year term and the same as set out or referred to in the minutes of the Board of Directors or in Financial Statements submitted to this meeting be hereby approved and affirmed.

**Moved:** Meaghan Gessner

**Seconded:** Brenda Rutherford

**No Discussion**

**Carried**

## 12. Announcements

12.1. Meaghan Gessner thanks the student interpreters, and Mandy MacDonald for supporting them, for interpreting today. We acknowledge that it is challenging to interpret any meeting, but even more so when it is in front of a group of interpreters. You all did a great job, and we are here to support you.

12.2. Meaghan Gessner thanks the board for their work this past year. A special thanks to the outgoing board members for their contributions.

12.3. Meaghan Gessner thanks all who attended the AGM today, choosing to spend part of your day off supporting MAVLI. If quorum is not achieved, the meeting cannot go forward, so thank you for coming!

12.4. The World Deaf Curling Championship will be on March 12 to March 26 in Banff. We wish our teams luck as they compete.

12.5. Suzanne's Closet is an opportunity for interpreters to donate their gently used interpreting clothes to the interpreting students. In the past clothing has been brought to the AGM, but that is not possible this year. We will have a few drop-off points for clothing that will then be brought to the students. An email with more information will be sent out soon.

## 13. Meaghan Gessner moves for adjournment at 10:52 am.